



**City of Lawrence**  
PUBLIC WORKS

785-832-3123 (Office)  
785-832-3398 (Fax)  
[StreetEvents@LawrenceKS.org](mailto:StreetEvents@LawrenceKS.org)

**OFFICE USE ONLY**

License #: CL-28497  
Date Received: 7/2/19  
Date Approved: 10/24/19

**Street Event Permit Application**

[Temporary Use of Public Right-of-Way for Street Events]

Please submit application at least 60 days prior to event

**APPLICANT INFORMATION**

Contact Person: <u>Raul Flores</u>	E-Mail Address: <u>raul@resultskc.com</u>	Organization Name: <u>HHHC</u>	Preferred Phone: <u>913-206-4334</u>
Mailing Address	Street: <u>208 W 79th Street</u>	City: <u>Kansas City</u>	State: Zip: <u>MO 64114</u>
24-Hour Phone: <u>913-206-4334</u>			

**LIST DATE(S) AND LOCATION OF EVENT BELOW**

Date(s) of Event: <u>11-3-2019</u>	Date(s) of Street Closure (if different from event):
Event Start Time: <u>7:00 AM</u>	Event End Time: <u>11:30 AM</u>
Street Closure Start Time: <u>6:45 AM</u>	Street Closure End Time: <u>11:30 AM</u>

Location of Use: *attach a map*

Is applicant the owner of the adjoining property? ☐ Yes ☒ No (If no, attach the owner's written permission)

**Type of Event:**

- ☐ Neighborhood Block Party (limited to a single block)  
☐ Public Block Party (such as a downtown street party/concert)  
☐ Sporting event  
☒ Timed Race (5k, 10k, half-marathon, bike race, etc.)  
☐ Non-competitive walk/run/ride (e.g. fun run/walk/ride)  
☐ Other – please describe:  
☐ Cultural (such as an art event, educational, etc.)  
☐ Other – Please describe:

Name of Event: Kansas Half Marathon

Description of event and right-of-way use: (If additional space is needed, attach additional pages to application)

~~5k Run~~ Half Marathon Run

5k Run

Expected Number of Participants: Local: 1,300 Out of Town:

Will alcohol be served, sold or possessed at the event? ☒ Yes ☐ No

If yes, time sold served: Start Time: 9:00 AM End Time: 11:30 AM

[Possession and consumption of alcohol on the public right-of-way requires City Commission approval. Applicant will be assessed publication costs in the amount of \$70.00 for alcohol ordinances, in addition to any other temporary alcohol permit costs.]

Will this event require the use of a city park or trail? ☒ Yes ☐ No

If yes, has the park or trail been reserved? ☒ Yes ☐ No

If no, contact Lawrence Parks and Recreation at (785) 832-7920 for reservations.

Do you need meter bags? ☒ Yes ☐ No If yes, how many bags? 6

Do you need no parking signs? ☐ Yes ☒ No If yes, how many (1 sign per 30 feet)?

Do you need event signs? (1 sign per meter pole – Downtown only) ☐ Yes ☒ No If yes, how many?

**Note:** You will be contacted when meter bags and/or no parking signs are ready to be picked up. There is a \$1.00 fee per meter bag/paper sign (non-refundable) and/or \$7 deposit per sign for event signs (\$5 refundable).

Will any portion of this event take place on the campus of Haskell Indian Nations University? ☐ Yes ☒ No  
 If yes, written permission must be obtained from Haskell Indian Nations University. Contact  
 Stephen.prue@bie.edu. (attach permission)

Will any portion of this event take place on the campus of the University of Kansas? ☐ Yes ☒ No  
 If yes, written permission must be obtained from the University of Kansas. (attach permission)

Individual name and/or company name of event director, if applicable:

**PLEASE INCLUDE (Permits will not be accepted without all necessary attachments):**

- ☒ Certificate of insurance in the amount of \$500,000 with City of Lawrence listed as additional insured
- ☐ Signatures of approval from adjacent property owners/occupants if closing a street
- ☒ Maps of any race/parade routes with traffic control
- ☐ Diagram of any street to be closed & location of event items on street (tents/stages, barricades, etc.)

**FEES: Include all that are applicable. Fees are non-refundable.**

- ☒ \$50.00 application fee
- ☐ \$50.00 if any part of permit requires action by City Commission
- ☐ \$70.00 for publication of ordinance allowing possession & consumption of alcohol on the right-of-way, if applicable

\* Other fees for city services may also apply. You will be advised of estimated costs before permit is granted.

**BY APPLYING FOR THIS PERMIT, I CERTIFY THAT I WILL:**

- Comply with the rules and regulations of the City of Lawrence concerning this permit. I have read a copy of Chapter 16, Articles 8 & 9, of the City Code of Lawrence, Kansas, and understand the regulations therein.
- Coordinators of events who manage or solicit retail vendors to sell at the venue must contact the Kansas Department of Revenue Events Agent (kdor\_special.events@ks.gov or (913) 631-0296 ext. 202) 30 days prior to the event. The coordinator will be supplied with sales tax packets to distribute to their vendors.
- **Provide and maintain MUTCD compliant traffic control devices, and any other traffic control devices required by the city, throughout the event.**
- Pay all additional fees associated with this event within 30 days of receiving invoice from city. Fee estimate to be transmitted via e-mail to applicant. Applicant must indicate their agreement to pay such fees if the permit is approved in writing (e-mail is acceptable).
- Notify all adjacent property owners and tenants of the granting of this permit.
- Abide by all conditions imposed by the city regarding the event.
- Abide by all applicable event requirements as outlined by the Lawrence-Douglas County Fire Medical Department (see attached requirements).
- Obtain any other necessary permits for the event, including but not limited to temporary liquor permits, Parks and Recreation special use permit, etc.
- Abide by the City's standard conditions for alcohol on the Right of Way, if alcohol will be served, sold or possessed as part of the event.
- The applicant understands that the permit holder is responsible for covering meters with meter bags or posting no parking signs associated with this permit at least 24 hours in advance. The city will not tow vehicles parked in violation of either the meter bags or no parking signs. Towing vehicles in association with this permit is the sole responsibility of the permit holder. The permit holder is liable for any and all claims that involve vehicle removal. The city will refer any and all concerns/complaints by citizens to the permit holder. The permit holder is responsible for taking reasonable steps to appropriately handle the concerns/complaints.

RAUL FLORES

APPLICANT'S NAME (Printed)

Raul Flores

APPLICANT'S SIGNATURE\*

June 6, 2019

TODAY'S DATE

*\*Application cannot be accepted without signature*

# OFFICE USE ONLY

Application Sent for Review Date: Insurance Certificate Submitted or on File? ☒ Yes ☐ No Application Fee Received? ☒ Yes ☐ No

Permit reviewed by: Planning ☒ Yes ☐ N/A  
 Police Department ☒ Yes ☐ N/A  
 Public Works ☒ Yes ☐ N/A  
 Utilities ☒ Yes ☐ N/A  
 City Clerk ☒ Yes ☐ N/A  
 Fire Medical ☒ Yes ☐ N/A  
 Parks & Recreation ☒ Yes ☐ N/A  
 Transit ☒ Yes ☐ N/A

City services needed: Bus Re-routes ☐ Yes ☒ No  
 Meter Bags ☐ Yes ☐ No  
 No Parking Signs ☐ Yes ☐ No  
 Other – please describe: ☐ Yes ☐ No

Commission approval needed: ☐ Yes ☒ No; if yes date approved by City Commission:

## Special Conditions:

1. Applicant will notify the City when any use of the right-of-way is complete.
2. Applicant will restore the right-of-way to City specifications.
3. Applicant will maintain all necessary MUTCD compliant traffic control devices throughout the project.

Special conditions, continued:

\* Communicate that the best way to navigate across the race route during the event will be to utilize the major streets and intersections because they will have Police presence to facilitate safely crossing the route.

Derek P. Poyer  
 City Manager or Designee

24 Oct 2017  
 Date

**THIS PERMIT SHOULD BE PROMINENTLY DISPLAYED WHERE THE PUBLIC RIGHT-OF-WAY IS BEING USED OR BE AVAILABLE FOR REVIEW BY ANY OFFICER OR EMPLOYEE OF THE CITY OF LAWRENCE UPON DEMAND.**

**THIS PERMIT MAY BE REVOKED OR SUSPENDED AS PROVIDED BY LAW.**

\* See additional requirements attached DRR

## ADDITIONAL REQUIREMENTS

Have you already contacted the residents/neighborhood organizations and informed them of how to get around during the event? **No.**

Please communicate that the best way to navigate across the race route during the event will be to utilize the major streets and intersections because they will have Police presence to facilitate safely crossing the route.

Are you still planning to use all of the volunteers listed in the LPD traffic management plan? **Yes. OK.**

The ½ marathon traffic control map is incorrect in the far Southeast corner of the route. It does not show the route going all the way to Lindenwood or any traffic control for the minor streets in that area. I don't need a revised map if we put in the permit that similar traffic control will be used in this area. **We can contact C-Hawwk and request an adjustment (if necessary)**

We do not need a revised map to add the area at 15<sup>th</sup> & Lindenwood. We can address this in the special conditions with something like below:

"Traffic control will be provided along the route from 17<sup>th</sup> and Harper to 15<sup>th</sup> and Lindenwood in a similar manner to the rest of the route."

**The organizer would need to make sure this is communicated to CHAWK so it will be implemented for the event.**

Also in this area, we need to address how to run on 15<sup>th</sup> street. We can't close the Westbound lane of 15<sup>th</sup> because there is not a North-South road to the East for over 1/2 mile. My preference would be to add cones along the white stripe and runners would be allowed in the bike lane, grass and sidewalk (20' wide total). **We could have the runners on the side walk to avoid this completely? Let me know what you think.**

The sidewalk is only 4 feet wide in this area.

Actually, I am fine allowing the race on the sidewalk, grass and bike lane **without** cones. We can leave it up to the runners on where they feel most comfortable so long as it is communicated that they will stay outside of the white stripe.

"Runners will stay out of the vehicle traveled way (outside of the white stripe) on 15<sup>th</sup> street from Lindenwood to Elmwood."

Much of North Lawrence does not have Police or even volunteer presence at intersections. At a minimum, provide volunteers at all intersections on Locust because it functions as a collector street for the neighborhood. Note that there are few locations with volunteers and Police at the same intersection that could possibly move their volunteers to other locations. **We will add this locations to the volunteers list. OK.**

15<sup>th</sup>/Lindenwood  
18<sup>th</sup> Ter/Harper  
N 3<sup>rd</sup>/Locust  
11<sup>th</sup>/Oregon

## **Fire/Medical Department Special Event Requirements**

1. All blocked streets must have and maintain a 20' lane for apparatus access in the event of an emergency;
2. All tents, membrane structures, sidewalls, curtains, etc. must be flame retardant to NFPA 701 (this includes a permanently affixed label that identifies size and material type);
3. Tents, including tie down ropes, must be separated by a minimum of 12';
4. Tents must have fire extinguishers (small vendor tents 1A:10BC - larger tents 2A:10BC);
5. Cooking with an open flame device may not occur within 20' of a tent. Cooking tents must be separated from other tents by 20';
6. Occupancy limits will be required for tents used for assembly (i.e. food/drink/hospitality);
7. Tents that are enclosed with curtains/side walls/doors will need to have adequate exits for the number of occupants. Exits will need to be clearly marked. Minimum exit width is 36";
8. Where generators are used they must be separated from tents by 20';
9. Combustible materials such as hay, straw, shavings may not be used for footing in tents;
10. No Smoking signs must be posted.
11. Recommend the use of trained crowd managers to assist with notification and evacuation of patrons in the event of an emergency (ratio of 1:1000).
12. Events that encompass sidewalks must provide unobstructed ingress and egress to structures.



City of Lawrence  
PARKS AND RECREATION

## POS SALES RECEIPT

Receipt # 2069987  
Payment Date: 06/06/19  
Household: 89439

LPRD Admin Office  
1141 Massachusetts  
Lawrence KS 66044  
Phone: (785)832-3450  
www.lprd.org

Raul Flores  
Race Day Timing Solutions  
208 W. 79th St.  
Kansas City MO 64114  
info@resultskc.com

Hm Ph: (913)206-4334  
Wk Ph: (816)399-5330

### POS Service Item Details: AD400 (ROW Permits)

Service Item Type: **Miscellaneous**  
Quantity: **1**  
Family Member: Raul Flores

<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
50.00	50.00	50.00	50.00	0.00

Processed on 06/06/19 @ 11:57am by 625

Total New Fees	50.00
Discount Applied	0.00
Total New Taxes	0.00

<b>Total Due</b>	<b>50.00</b>
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Total Fees Paid	50.00
Total Taxes Paid	0.00

<b>Total Paid</b>	<b>50.00</b>
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### Household Balance Information

Overall Household Credit Balance Available	0.00
Overall Household Balance Due	0.00

Payment of: 50.00 Made By: VISA/MC/DIS Auth: 09599D Card#: xxxxxxxxxxxx3911 With Reference: Visa

x Raul Flores  
RAUL FLORES

I agree to pay above total amount according to card issuer agreement.

### **Turn by Turn directions – 5K**

- E on 7<sup>th</sup> St
- N on New Hampshire St
- W on 6<sup>th</sup> St
- N on bridge sidewalk adjacent to Massachusetts St
- E on Levee Trail, prior to Elm St
- Follow Levee Trail around and under the bridge, heading W
- Turn and head E on Levee Trail to bridge
- S on bridge sidewalk adjacent to Vermont St
- Head N and Cut through Constant Park on pathway
- W on sidewalk east of Tennessee St
- W on 5<sup>th</sup> St
- N on Indiana St
- W on 2<sup>nd</sup> St
- S on Illinois St
- E on 5<sup>th</sup> St
- S on Mississippi St
- W on sidewalk leading to tunnel by Pinckney Elementary
- S through tunnel underneath 6<sup>th</sup> St
- S on Illinois St
- E on 7<sup>th</sup> St to the FINISH

Link to map:

<http://www.mappedometer.com/?maproute=612325>

## Turn by Turn directions – Kansas Half Marathon

Start at Watson Park, heading E on 7<sup>th</sup> St

S on Massachusetts St

E on 15<sup>th</sup> St

### Aid #1: Sunrise Garden Center, New York & 15<sup>th</sup>

1.3 miles: Cutoff time to leave aid station: 8 AM

Have an “Aid Station Captain” that can drive back the folks to the finish area that can’t go any further or who don’t make the cutoff time. Aid station personnel can disperse after 8 AM.

South on Cadet Ave

West Glenn Drive

South Maple Lane

East 18<sup>th</sup> Terrace

North Harper St

east 17<sup>th</sup> St

North Lindenwood Lane

West 15<sup>th</sup> St

North Elmwood St

west 13<sup>th</sup> St

### Aid #2: Grassy Park area at 13<sup>th</sup> & Oak Hill

4.2 Miles: Cutoff time to leave aid station: 9 AM sharp. Have an “Aid Station Captain” that can drive back the folks to the finish area that can’t go any further or who don’t make the cutoff time. Aid station personnel can disperse after 9 AM.

North Oregon St

Off Road to North Burroughs Creek Rail Trail (before 12<sup>th</sup> St.)

Trail ends runner head West on 11<sup>th</sup> St

N on Delaware St

W on 8<sup>th</sup> St

N on New Jersey St

W on 7<sup>th</sup> St

N on New Hampshire St

**Aid #3: In front of tall rock building, Approx. 612 New Hampshire**

5.8 Miles: Cutoff time to leave aid station: 9:30 AM sharp. Have an "Aid Station Captain" that can drive back the folks to the finish area that can't go any further or who don't make the cutoff time. Aid station personnel can disperse after 9:30 AM.

W on 6<sup>th</sup> St to sidewalk

N on bridge sidewalk on Massachusetts St

E on Elm St

N on 3<sup>rd</sup> St

E on Locust

S on 9<sup>th</sup> St

**Aid #4: At Calvary Community Church, around corner on 9<sup>th</sup>**

7.4 Miles: Cutoff time to leave aid station: 10 AM sharp. Have an "Aid Station Captain" that can drive back the folks to the finish area that can't go any further or who don't make the cutoff time. Aid station personnel can disperse after 10 AM.

S on 9<sup>th</sup> St

W on Elm St to Half turnaround and back to 6<sup>th</sup> and Elm

S on 6<sup>th</sup> St

E on Walnut St

S on 9<sup>th</sup> St

W on Oak St

S on 8<sup>th</sup> St to Levee Trail Head

W on Levee

**Aid #5: At 3<sup>rd</sup> & Elm, up on Levee**

10.3 Miles: Cutoff time to leave aid station: 11 AM sharp. Have an "Aid Station Captain" that can drive back the folks to the finish area that can't go any further or who don't make the cutoff time. Aid station personnel can disperse after 11 AM.

Follow Levee Trail under the bridge, heading W

S on bridge sidewalk on Vermont St

W on sidewalk on 6<sup>th</sup> St

Head N and Cut through Constant Park on pathway

Head W to 5<sup>th</sup> and Tennessee St

W on 5<sup>th</sup> St to Indiana

N on Indiana

**Aid #6: On Indiana right before Burcham Park, just before fire hydrant. This Aid Station does double duty as the 5K aid station.**

11.5 Miles: Cutoff time to leave aid station: 11:30 AM sharp. Have an "Aid Station Captain" that can drive back the folks to the finish area that can't go any further or who don't make the cutoff time. Aid station personnel can disperse after 11:30 AM.

North on path in Burcham Park

Follow path around the pond in Shaw Park

Continue S on Maine St

E on 2<sup>nd</sup> St

S on Illinois St

E on 5<sup>th</sup> St

S on Mississippi St

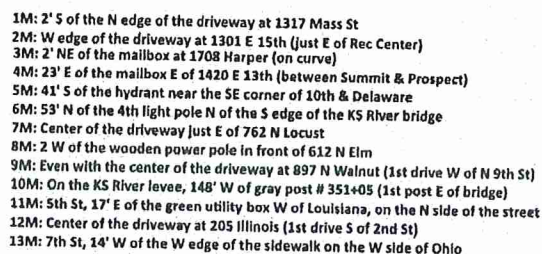
W on sidewalk leading to tunnel by Pinckney Elementary

S through tunnel underneath 6<sup>th</sup> St

S on Illinois St

E on 7<sup>th</sup> St to the FINISH

**Lawrence, KS**



Measured by:  
Steve Riley  
785-842-4351  
srmriley@sunflower.com  
Sept 24 & Oct 8, 2017



**USATF Certification**  
**KS17015TJD**

**Effective  
October 17, 2017  
to Dec 31, 2027**

**START:** 7th St, just E of Tennessee, even with the stop sign on the NE corner, and 12' E of the E edge of the small "water" cover, and 10'10" E of the street sign on the SE corner

**FINISH:** 7th St, even with parking meter #19 (2nd meter W of Kentucky on the S side of the street)

TURN AROUND: N Elm St, 11'10" E of the "End School Zone" sign  
just E of N 5th St

14th  
a  
mass.

2x speed  
= feet spread  
between cones.

13 officers

KC

ADD  
volunteer  
locations

Possibility  
shifts of officers at KV

OT  
due date  
End of  
week next

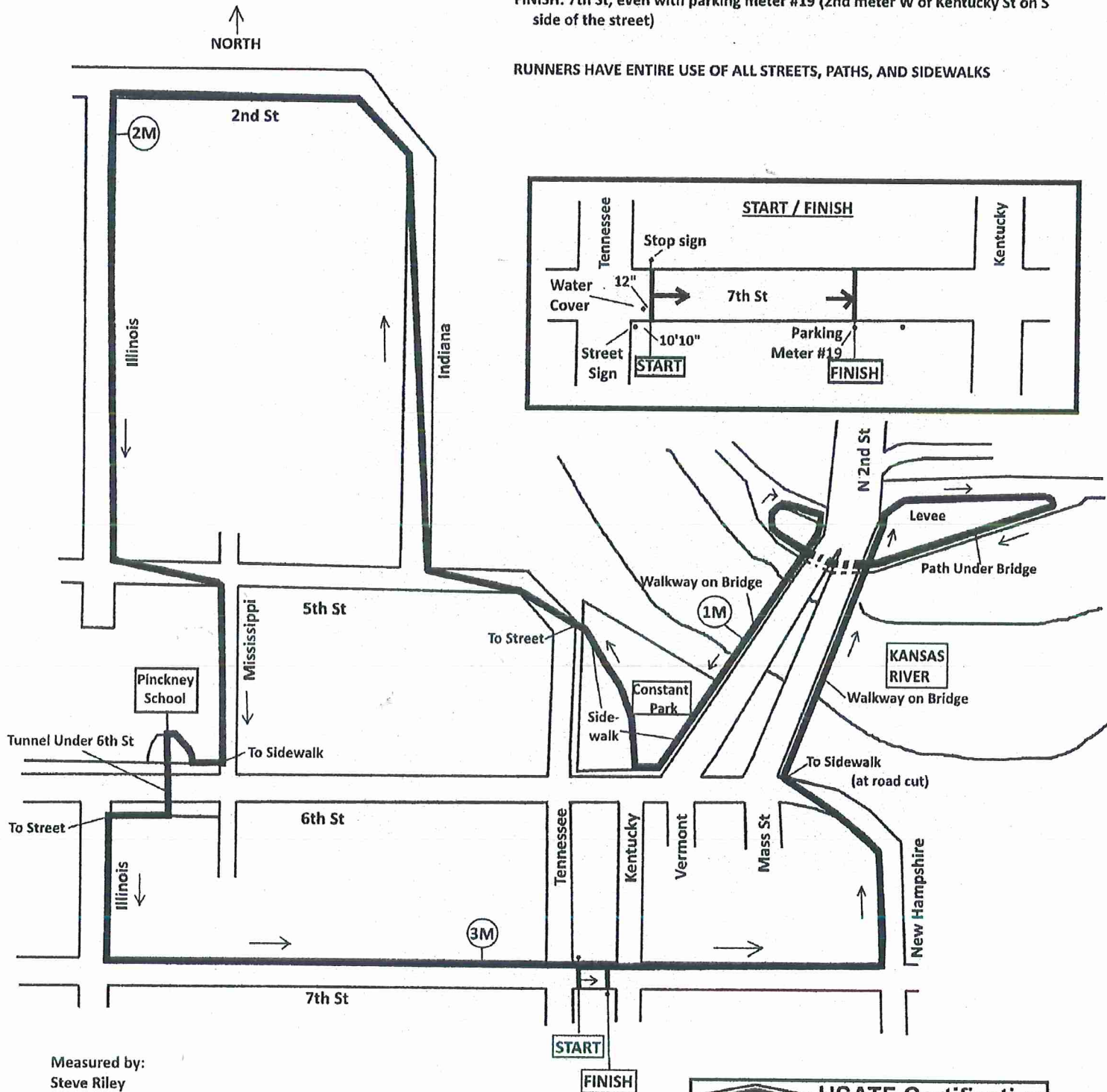
KS date to  
Penny for Tim.

# KANSAS 5K 2017

LAWRENCE, KS

START: 7th St, just E of Tennessee St, even with stop sign on NE corner, and 12" E of E edge of small "water" cover, and 10'10" E of street sign on SE corner  
 1 MILE: 49' S of the 6th light pole N of the S end of the Kansas River bridge (just S of the middle of the river)  
 2 MILE: Illinois St, 2' S of the S edge of the driveway at 205 Illinois (1st driveway S of 2nd St)  
 3 MILE: 7th St, even with the center of the sidewalk on the W side of Ohio St  
 FINISH: 7th St, even with parking meter #19 (2nd meter W of Kentucky St on S side of the street)

RUNNERS HAVE ENTIRE USE OF ALL STREETS, PATHS, AND SIDEWALKS



Measured by:  
 Steve Riley  
 785-842-4351  
 srmriley@sunflower.com  
 8-9-17



USATF Certification  
 KS17011TJD

Effective  
 August 18, 2017  
 to Dec 31, 2027



HEARMED-01

DSMITH

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/8/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Conrade Insurance Group Inc 129 E Broadway Ste 200 Newton, KS 67114	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> (316) 283-0096	<b>FAX (A/C, No):</b> (316) 283-2444
<b>INSURED</b>  Heartland Medical Clinic Inc dba Heartland Community Health Center 346 Main St Ste 150 Lawrence, KS 66044	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Philadelphia Indemnity Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		
<b>NAIC #</b>		

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		EV52426	11/3/2019	11/4/2019	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 0
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 3,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Kansas Half Marathon - Event Date November 4, 2018

City of Lawrence, KS is named as additional insured per the captioned liability policy per the Insured's Marathon Event on 11/3/19.

## CERTIFICATE HOLDER

## CANCELLATION

City of Lawrence  
One Riverfront Plaza, Ste 110  
PO Box 70  
Lawrence, KS 66044

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Chris

---

**From:** Troy Squire <[Squire@lkpd.org](mailto:Squire@lkpd.org)>  
**Sent:** Monday, July 15, 2019 2:37 PM  
**To:** Paula Craig <[pcraig@lawrenceks.org](mailto:pcraig@lawrenceks.org)>; Amanda Sahin <[asahin@lawrenceks.org](mailto:asahin@lawrenceks.org)>; Brandon Thorngate <[bthorngate@lawrenceks.org](mailto:bthorngate@lawrenceks.org)>; Christopher King <[cking@lawrenceks.org](mailto:cking@lawrenceks.org)>; Derek Rogers <[drogers@lawrenceks.org](mailto:drogers@lawrenceks.org)>; Dustin Smith <[dusmith@lawrenceks.org](mailto:dusmith@lawrenceks.org)>; Jeff Crick <[jcrick@lawrenceks.org](mailto:jcrick@lawrenceks.org)>; Penny Holler <[pholler@lawrenceks.org](mailto:pholler@lawrenceks.org)>; Sherri Riedemann <[sriedemann@lawrenceks.org](mailto:sriedemann@lawrenceks.org)>; Steven Lemons <[slemons@lawrenceks.org](mailto:slemons@lawrenceks.org)>  
**Subject:** RE: Permits for Review

From a police standpoint we are fine with the LHS and FSHS parades. They work with our SRO for police support. This is done through the MOU we have with the school district.

Lawrence Half Marathon will need a total revamp. This course has been open to traffic and has caused problems in the past. I know this is not popular but we need to sit down with them sooner than later and explain their options.

Safety fair had no issues. Last year there was an unexpected protest, unrelated to the fair, so we were staffed for the worst.

Fall fair seems to run without issue.

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**From:** Paula Craig [<mailto:pcraig@lawrenceks.org>]  
**Sent:** Monday, July 15, 2019 2:23 PM  
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**Subject:** Permits for Review

We will discuss these internally on Monday, July 22th at 10:00, MSO Large Conference Room.

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***Administration Office***  
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***Lawrence KS 66044***  
***785.832.3450 (o)***  
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Kansas Half		
Mile	First Runners	Last Runners
Start	7:00 AM	7:00 AM
1	7:05 AM	7:16 AM
2	7:10 AM	7:32 AM
3	7:15 AM	7:48 AM
4	7:20 AM	8:04 AM
5	7:25 AM	8:20 AM
6	7:30 AM	8:36 AM
7	7:35 AM	8:52 AM
8	7:40 AM	9:08 AM
9	7:45 AM	9:24 AM
10	7:50 AM	9:40 AM
11	7:55 AM	9:56 AM
12	8:00 AM	10:12 AM
13	8:05 AM	10:28 AM
Finish		11:01 AM
Kansas 5K		
Mile	First Runner	Last Runner
Start	7:30 AM	7:30 AM
1	7:35 AM	7:56 AM
2	7:40 AM	8:24 AM
3	7:45 AM	8:52 AM
Finish		9:10 AM

1+40