



Douglas County Conservation District

4920 Bob Billings Pkwy, Suite A • Lawrence, KS 66049 • www.douglasccd.com
Phone: 785.843.4260, ext. 3

Conservation District Research Contractor

Project Overview:

The Douglas County Conservation District seeks an experienced researcher to assist in the creation of a Community Garden Best Practice Toolkit and educational outreach materials to support urban agriculture conservation practices. The grant-funded project, “Urban Agriculture Conservation through High Tunnels and Community Gardening” is funded by the National Association of Conservation Districts. The Douglas County Conservation District and partners will use the grant to develop a demonstration high-tunnel growing system highlighting urban conservation practices, community garden best practice toolkit, and educational workshops.

Preferred Skills:

- + Significant experience in research, report-writing, and project management documentation.
- + Ability to create accessible community education materials for a variety of audiences,
- + Experience evaluating community programs,
- + Experience working with local food systems, agriculture, or gardening initiatives a plus!
- + Ability to work independently,
- + Ability to achieve grant product milestones on-time and on-budget,
- + Ability to collaborate with multiple grant partners.

Position Details:

- This is a grant funded, independent contractor position scheduled to operate from September 2017 through May 2018.
- The grant budget (\$7,800) for this contract will be paid upon completion of key project milestones, but is based upon the following assumptions (15 hrs/week x \$20/hr x 26 weeks).
- The number of hours spent weekly or monthly will vary based upon researcher initiative and the grant timeline.
- This position is very flexible as to work location. A researcher can work from home, or can work at the Douglas County courthouse. The District will require a twice monthly report of activities and progress.
- This project also includes paid continuing education and travel opportunities.

To apply for the position, please send a cover letter, resume, and writing sample to:

Randy Winchester, District Manager at Randy.Winchester@ks.nacdnet.net

Applications due by 5:00 PM on Monday, August 28th.

The Douglas County Conservation District is an equal opportunity provider and employer.

Board of Supervisors

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